

INSTITUT
MONTE ROSA



FEES

effective from 1st November 2014

Fees for board and tuition

Swiss Francs

1st term	September/December	23'000.-
2nd term	January/March	19'000.-
3rd term	April/June	19'000.-
Total cost per Academic Year	(3 terms)	61'000.-

Extra fees

per term

Official excursions and visits	1'000.-
Laundry	750.-
Obligatory medical, accident and liability insurance	according to rate
Single room	according to rate
Music (instrument lessons)	according to rate

BANK RELATIONS IN MONTREUX :

Accounts in Swiss Francs

UBS S.A.	CH-1820 Montreux
Compte : Monte Rosa S.A.	No. 0249/683.756.01L
IBAN : CH37 0024 9249 6837 5601 L	Swift address : UBSWCHZH80A

Crédit Suisse	CH-1820 Montreux
Compte : Monte Rosa S.A.	No. 0231-355655-81-1
IBAN : CH71 0483 5035 5655 8100 1	Swift address : CRESCHZZ12A

Account in Euros

UBS S.A.	CH-1820 Montreux
Monte Rosa S.A.	No. 0249/683.756.61G
IBAN : CH65 0024 9249 6837 5661 G	Swift address : UBSWCHZH80A

Terms of payment

1. **Costs included in the fees:**

Tuition as specified in the curriculum, accommodation and meals.

2. **Costs not included in the fees:**

Charge for personal expenses such as transfers, accompaniments, pocket and travel money, purchase of clothes, the care of a school doctor or a specialist, dental treatment, hospital costs, medical and accident insurance, special personal attention, procurement of visas, textbooks, exercise books, school material, examination fees, issue of official diplomas/transcripts/recommendations, dry cleaning, repairs to damaged school property, costs of additional services such as arrival and departure beyond the school calendar, administrative charges, night reports, tennis, fitness, waterskiing, windsurfing, riding, skiing, skating and/or lessons in these and other incidental expenses.

Any expenses so incurred will be charged to the parent's account.

Students are obliged to join the school insurance scheme. In some cases, private insurance also cover their customers in Switzerland. For more information, please contact the school before the student's stay.

Extra tuition not included in the fees:

Our regular curriculum includes 7 subjects. Additional subjects and private lessons will be charged extra. The fees are payable even if a student interrupts his course. Registration to external examinations such as Cambridge exams, TOEFL, College Board exams, DELF, etc... will be charged accordingly. All test fees are payable in advance and are not refundable even if the student does not actually sit the test.

3. The school fees become due at the beginning of each academic year.

However, payments may be made in three instalments:

1st term on 1st September, 2nd term on 1st January, 3rd term on 1st April.

Delay in payment will be subject to a reminder fee.

There is no refund for absences during the term.

4. Upon application a non-refundable enrolment fee of CHF 800.- is required.

5. After confirmation of enrolment, a single deposit of CHF 5'000.- must be made by request of the Swiss Immigration Authorities, confirmation of acceptance can only be sent after receipt of the deposit. This amount will be credited against the final account four months after the student has left the school, under the proviso that the pupil leaves the school in accordance with paragraphs 4 and 6 of our Terms and conditions.

6. The payment of a «Reserve for extra expenses» of CHF 10'000.- has to be paid once, at the beginning of the student's studies, and remains in the student's account until his/her departure as a guarantee for personal expenses which will occur. This amount will be credited to the student's final invoice four months after the departure.

7. Reservation is subject to availability and will only be confirmed upon payment of the deposit.

8. Parents must understand the school cannot assume any responsibility for their financial arrangements (transfer of funds from their country to Switzerland, cashing of checks, etc.). We advise that they transfer funds to Switzerland before the payment deadlines.

Delay in payment will be subject to a reminder fee.

9. When signing the Application form, parents agree to accept the Terms and conditions and Terms of payment as legally binding.

Montreux, 1st November 2014
For the Board
B. Gademann, B.S., M.S.